

City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 6

DATE: FRIDAY 13 FEBRUARY 2015

The Members' Information Service produced in the Customer, Community & Democratic Services Unit has been prepared in three parts -

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5 pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

	WARD	DECISION	OFFICER CONTACT															
1		<p data-bbox="398 180 1485 212">Cabinet Member for Culture, Leisure and Sport Decision Meeting - 6 February</p> <p data-bbox="398 248 1124 280">The cabinet Member has made the following decisions:-</p> <p data-bbox="398 352 663 384">Allotment Charges</p> <p data-bbox="398 421 846 453">DECISIONS: The cabinet member</p> <p data-bbox="398 489 1684 587"> (1) Approved option 1 in the report to move closer to the aim to ensure that fees generated from discretionary services cover the full cost of service delivery. (2) Noted the change in units of measurement of allotment plots. </p> <p data-bbox="398 624 1169 655">Fees and charges for seafront open spaces, equipment</p> <p data-bbox="398 692 564 724">DECISIONS:</p> <p data-bbox="398 761 1778 1098"> (1) That approval is given for all fees and charges to be increased by the rate of inflation as shown in Schedule A, with the exception that under Administration fees, community events and local charities should not be charged a fee. (2) That the fees and charges associated with sun hut hire are increased by 12% in order to achieve increased income targets. (3) That the charge relating to seafront equipment is for a hire period of per event instead of per day. (4) That a two tier charging rate is introduced for national and local charity events applying considerable discounts from commercial rates. (5) That new commercial hire fees for events on the Seafront are introduced where numbers are based on the guidelines for Premises Licences and charged as follows: </p> <table border="1" data-bbox="398 1129 1496 1444"> <thead> <tr> <th data-bbox="398 1129 593 1268">Licenced Event Capacity per day</th> <th data-bbox="593 1129 728 1268">Hire Fee</th> <th data-bbox="728 1129 1496 1268">Additional Fees</th> </tr> </thead> <tbody> <tr> <td data-bbox="398 1268 593 1300">4,999</td> <td data-bbox="593 1268 728 1300">£2,000</td> <td data-bbox="728 1268 1496 1300">Nil</td> </tr> <tr> <td data-bbox="398 1300 593 1332">9,999</td> <td data-bbox="593 1300 728 1332">£2,000</td> <td data-bbox="728 1300 1496 1332" rowspan="4">5% of the average gross ticket price multiplied by the event capacity</td> </tr> <tr> <td data-bbox="398 1332 593 1364">14,999</td> <td data-bbox="593 1332 728 1364">£2,500</td> </tr> <tr> <td data-bbox="398 1364 593 1396">19,999</td> <td data-bbox="593 1364 728 1396">£3,000</td> </tr> <tr> <td data-bbox="398 1396 593 1428">29,999</td> <td data-bbox="593 1396 728 1428">£4,000</td> </tr> </tbody> </table>	Licenced Event Capacity per day	Hire Fee	Additional Fees	4,999	£2,000	Nil	9,999	£2,000	5% of the average gross ticket price multiplied by the event capacity	14,999	£2,500	19,999	£3,000	29,999	£4,000	<p data-bbox="1800 180 2134 316"> Lisa Gallacher 02392834056 lisa.gallacher@portsmouthcc.gov.uk </p> <p data-bbox="1800 352 2007 448"> David Moorman Parks Manager Tel: 9268 8461 </p> <p data-bbox="1800 624 2033 719"> David Evans, Seafront Manager Tel: 9282 8112 </p>
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	WARD	DECISION	OFFICER CONTACT
	All Wards	<p>(6) There will be no administration fee charged to charities either local or national.</p> <p>Portsmouth Museums Strategy</p> <p>DECISIONS:</p> <p>(1) That the draft strategy is approved for circulation for consultation.</p> <p>(2) That the findings of the consultation are shared with Members and the draft strategy amended as appropriate at the next Culture, Leisure and Sport Cabinet Member Meeting.</p>	Jane Mee, Museums and Records Service Manager Tel: 9283 4788
	All Wards	<p>Bookfest</p> <p>DECISIONS</p> <p>(1) That the festival is moved to take place in February/March, starting at February half term and ending in World Book Day week in the first week of March. This change would begin in 2016.</p> <p>(2) That BookFest seeks to engage with venue partners and cultural organisations in the city to programme and deliver events jointly.</p> <p>(3) That BookFest retains its programme of local author events and involves authors individually and as groups directly in the planning of the festival.</p> <p>(4) That BookFest retains and develops online ticket sales, retains in person sales in libraries and removes telephone sales.</p> <p>(5) That Bookfest continues to actively seek external funding and sponsorship from commercial sources</p>	Clare Forsyth Service Development Manager Tel: 9268 8064
	All Wards	<p>Q2 Cash limit and Capital Monitoring report</p> <p>DECISION</p> <p>That the overspend is noted and that officers continue to explore options to remove the overspend by the Quarter 3 reporting date.</p>	Susan Aistrope Finance Manager Tel: 9284 1035
	All Wards	<p><u>The following item was for information only. No decisions were made and it is not therefore subject to call in.</u></p> <p>Community Centres Update</p> <p>The report was noted.</p> <p>NB: Call in date - Monday 16 February</p>	Chris Richards, Community Projects Officer Tel: 9283 4810

	WARD	DECISION	OFFICER CONTACT
2		<p>Cabinet Member for Health & Social Care - 12 February 2015</p> <p>Councillor Frank Jonas took the following decisions:</p> <p>2015/16 Fees and Charges for Adult Social Care services provided by Portsmouth City Council</p> <ol style="list-style-type: none"> (1) Approved subject to 2, 3 and 4 (below) the fees and charges set out in the appendices. (2) Delegated authority to vary the charges to other bodies to the Head of Adult Social Care in consultation with the Head of Financial Services. (3) Delegated authority to vary the charges to other bodies is delegated to the Head of Adult Social Care in consultation with the Head of Financial Services. (4) Agreed that the new charges (appendix 4 - Deferred Payment Agreement administration fee and the Domiciliary Care arrangement administration fee) be monitored / reviewed and any decision to vary or revise the rate be delegated to the Head of Adult Social Care in consultation with the Head of Financial Services. (5) Following the proposed consultations (see section 7 and 8), delegated authority to implement any revised charges is delegated to the Head of Adult Social Care in consultation with the Head of Financial Services. <p>Substance Misuse Pathway Review.</p> <p>Noted the content of the review, approved the plan for developing the new service model and proposed savings plans.</p> <p>NB: Call in date - Friday 20 February</p>	<p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p>

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5 pm on Friday 20 February 2015.**

An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the Officer indicated.

**PORTFOLIO: PLANNING, REGENERATION & ECONOMIC DEVELOPMENT AND CULTURE,
LEISURE & SPORT**

FRIDAY 13 FEBRUARY 2015

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
3	Drayton & Farlington	<p>Improvements to Drayton Park</p> <p>Proposal: that £83,000 from the CIL Neighbourhood Proportion Fund for Drayton & Farlington Ward be allocated to improvements to Drayton Park</p> <p>A scheme is proposed to provide a Multi-Use Games Area, tennis courts and boundary improvements to the bowling green in Drayton Park. The Cabinet Member for Culture, Leisure and Sport is supportive of the scheme, and the three ward members for Drayton and Farlington have confirmed that they wish to use £83K from the CIL Neighbourhood Proportion fund for the ward to make up a shortfall in funding for the scheme. The Cabinet Member for Planning, Regeneration and Economic Development holds the authority to release the CIL Neighbourhood funds and intends to agree the release for this project.</p>	<p>Jacqueline Boulter Principal Planning Officer Tel: 9284 1276</p>

PLANNING APPLICATIONS TO BE DETERMINED BY CITY DEVELOPMENT MANAGER

The City Development Manager will exercise her powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **City Development Manager** by telephoning **Julie Watson** (☎023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5 pm on Friday 20 February 2015**. You can also make contact by letter or by e-mail to - planningreps@portsmouthcc.gov.uk - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
4	15/00071/FUL Baffins	<p>35 Godwit Road Southsea PO4 8XR</p> <p>Change of use from a dwelling house (Class C3) to purposes falling within Class C4 (house in multiple occupation) or dwelling house (Class C3)</p>	<p>One letter has been received from a neighbour objecting to a Class C4 use of the property on the following grounds: these were designed to be family homes and only have 2 bedrooms and one small box room; could be altered internally to accommodate up to 6 people; the landlord may want to build over the garage or convert the roof space to accommodate extra rooms; result in noise through walls into adjoining property; and, devaluation of property.</p> <p>With regards to the impact of the proposed use upon the living conditions of adjoining occupiers, the level of activity associated with the use of any individual property as a Class C4 HMO (accommodating up to 6 people) is unlikely to be materially different to the use of a single household as a Class C3 dwelling house occupied by either a single family or other groups living as a single household. Having regard to the lack of any other HMO uses in the locality, the impact of one HMO is not considered likely to give rise to any adverse impacts on the balance of uses within the surrounding community. It is therefore considered that the use of this property for C3/C4 purposes would not have a detrimental impact upon the living conditions of local residents. Internal alterations would not require planning permission; any proposed extensions would need to be the subject of a planning application should they exceed permitted development allowances. Loss of property values are not a material planning consideration.</p>	<p>Alison Pinkney</p> <p>Tel: 023 9283 4305</p> <p>Conditional Permission</p>

Part 3 - Information and News Items

FRIDAY 13 FEBRUARY 2015

	WARD		OFFICER CONTACT
5		<p>Scrutiny Management Panel - 6 February 2015</p> <p>The following item was considered at the Scrutiny Management Panel meeting on 6 February 2015</p> <p>Call-in of decision on " Residents' Parking - Permit Charges" taken by the Cabinet Member for Traffic and Transportation at his meeting on 8 January 2015</p> <p>The panel considered the evidence and decided not to refer the matter back to the Cabinet Member for reconsideration.</p> <p>RESOLVED that the panel considered the evidence and decided that the decision taken by the Cabinet Member for Traffic & Transportation on item 3 at his meeting held on 8 January 2015 be upheld.</p>	<p>Vicki Plytas Senior Local Democracy Officer Tel: 9283 4058</p>
6		<p>Planning Committee - Wednesday 11 February 2015</p> <p>The committee took the following decisions on planning applications:</p> <p>14/01663/ADV - Coffee Van Site Eastney Esplanade Southsea Display of 3 illuminated fascia signs and 1 non-illuminated fascia sign was granted permission subject to the condition set out in the City Development Manager's report and an additional condition that the illuminated signs are switched off between 10pm and 6am.</p> <p>14/01523/FUL - Roko Health & Fitness Club Copnor Road Portsmouth Construction of up to 3m High fencing with 8m high netting to enclose 2 additional football pitches on land to the east of Roko/Portsmouth FC training ground; siting of 2 storage containers and water storage tank was deferred to allow issues associated with restricting access to the site by the public be resolved.</p> <p>14/01649/FUL - Church Hall 151 Fawcett Road & 3 Heyward Road Southsea Construction of part 3/4 storey building to form student halls of residence with 41 study/bedrooms; doctor surgery & pharmacy shop on ground floor & part basement</p>	<p>Lisa Gallacher Local Democracy Officer Tel: 9283 4056</p>

	WARD		OFFICER CONTACT
	Contd/...	<p>The committee made the following decisions, subject to the conditions set out in the City Development Manager's report:</p> <p>(1) That delegated authority be granted to the City Development Manager to grant Conditional Permission subject to first securing a planning obligation by deed in accordance with Section 106 Town and Country Planning Act 1990 to secure:</p> <ul style="list-style-type: none"> - the restriction of the occupation of the residential accommodation to students of a recognised educational establishment; - a financial contribution of £705.20 to mitigate the impact of the proposed residential development on the Solent Special Protection Areas; - the preparation and implementation of an Employment and Skills plan to cover the construction of the proposal; and - the payment of a Project Management Fee of £620.00. <p>(2) That delegated authority be granted to the City Development Manager to refuse planning permission if the legal agreement has not been completed within eight weeks of the date of the resolution pursuant to Recommendation 1.</p> <p>14/01387/FUL - Coastline between Ports Creek Railway Bridge and Kendall's Wharf Portsmouth</p> <p>Construction of new coastal defences consisting of raised earth embankments with rock armour on the seaward side, together with wave walls to abut the A2030 Eastern Road Bridge to tie into the new embankments (along the alignment of the existing coastal defences), and associated landscaped works including a shared footpath constructed along the full length of the new embankment</p> <p>The committee made the following decisions :</p> <p>(1) That delegated authority be granted to the City Development Manager to grant Conditional Permission subject to the conditions set out in the City Development Manager's Report and recommendations 2 and 3 set out below;</p>	

	WARD		OFFICER CONTACT
7	Contd/...	<p>(2) Instructed the City Development Manager to notify the Secretary of State, Marine Management Organisation and Natural England of the committee's decision and recommended conditions;</p> <p>(3) That delegated authority be granted to the City Development Manager to add / amend conditions in consultation with the Marine Management Organisation and Natural England where necessary.</p> <p>(4) The Committee confirmed that in making their decision that they had taken into account:</p> <ul style="list-style-type: none"> • The environmental information as required by Regulation 3(4) of the Town and Country Planning (Environmental Impact Assessment) Regulations 2011; • All matters referred to in the City Development Managers' report including comments received from statutory consultees and other interested parties, and • All other material considerations. <p>Employment Committee - Special - Thursday 19 February 2014 at 10am in Executive Meeting Room, Floor 3, The Guildhall, Portsmouth</p> <p>The committee will be considering the following item</p> <ul style="list-style-type: none"> • Senior Management Structure 	<p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p>
8		<p>Cabinet Member for Traffic and Transportation - Special Decision Meeting - Thursday 19 February 2015 at 4pm in the executive meeting room, floor 3 of The Guildhall, Portsmouth.</p> <p>Councillor Ken Ellcome will make a decision on the following item:</p> <ul style="list-style-type: none"> • Bus lane amendments - Mile End Road Approach between Havisham Road and Church Street 	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p>
9		<p>Children and Education Decision Meeting - Monday 23 February at 4:30pm in Conference Room B</p> <p>Councillor Neill Young will be considering the following decision item:</p> <ul style="list-style-type: none"> • 2015-16 Dedicated Schools Grant Budget 	<p>Lisa Gallacher Local Democracy Officer Tel: 9283 4056</p>

	WARD		OFFICER CONTACT
10		<p>Public Meeting - St .James' Hospital Site, Milton</p> <p>A Public Meeting to provide an update on the St.James' Hospital Site, Milton will be held: Thursday 19th February 2015 at St. James' Church, Milton Road, 7pm - 8.30pm</p> <p>The session will start with a short presentation from the panel and be followed by Questions & Answers from the audience.</p> <p>The panel will include:</p> <ul style="list-style-type: none"> • Cllr Donna Jones, Leader of Portsmouth City Council • Cllr Luke Stubbs, Cabinet Member for Planning, Regeneration and Environment, PCC • Claire Upton- Brown, City Development Manager, PCC • Representatives from other relevant agencies (to be confirmed) 	<p>James Sandy Communities Engagement Manager Tel: 9268 8559</p>
11		<p>Housing Development Programme 2013-2016 – CDM Co-ordinator Appointment</p> <p>A contract was entered into in October 2013 for the sum of £16,600 with Sweett Group Ltd for the provision of CDM Co-ordinator services for the £15m Housing Development Programme 2013-2016.</p> <p>This contract was awarded in line with the City Council's contract procedure rules.</p> <p>Following the review of the sites being progressed and new sites being put forward for development we would like to extend this appointment further. An increase of £12,680 to cover the new sites is therefore being proposed.</p> <p>There are no financial implications as the additional costs are being funded from the proposed capital budgets for this programme.</p>	<p>Kevin Hudson Housing Development Tel: 9284 1142</p>

LICENSING ACT 2003 – APPLICATIONS RECEIVED BY THE LICENSING AUTHORITY

The Licensing Authority has received the following applications in accordance with the Licensing Act 2003. The table below outlines the premises location, a brief description of the application and the closing date by which responsible authorities or any other persons may make representations.

Representations may only be made on the grounds of one or more of the licensing objectives. These are: “the prevention of crime and disorder”, “the prevention of public nuisance”, “public safety” and “the protection of children from harm”. Any representation must be in writing and should not be frivolous or vexatious.

If you have any queries relating to any of the applications outlined below, please contact the Licensing Section, Telephone number: 023 9283 4607 or email: Licensing@portsmouthcc.gov.uk.

Item No	Ward	Licence No:	Premises Name and Address	Brief description of application:	Closing date for representations:
12	Hilsea	15/02159/LAPREM	Burger Van 468 London Road Portsmouth PO2 9RH	Variation of Premises Licence Late Night Refreshment Monday to Sunday 23:00 until 03:00	6 March 2015
13	Nelson	15/02210/LAPREM	Blue Cobra 87 London Road Portsmouth PO2 0BN	Variation of Premises Licence Sale of alcohol Sunday to Thursday 12:00 until 00:00 Friday and Saturday 12:00 until 01:00 Late Night Refreshment Sunday to Thursday 23:00 until 00:00 Friday and Saturday 23:00 until 01:00	11 March 2015